STATUTES

OF

THE CHURCH OF ST. PETER AND ST. SIGFRID STOCKHOLM

(ENGLISH CHURCH AT STOCKHOLM)

REVISED 1949

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Arrangement of Sections

I. Services
II. Chaplain
III. Administration of the Church: Electoral Roll
IV. Administration of the Church: Church Council
V. Church Building and Site
VI. Church Meetings
VII. Church Wardens
VIII. Honorary Secretary
IX. Honorary Treasurer
X. Auditors
XI. Alteration of Statutes

MEMORANDUM REGARDING THE CHURCH ENDOWMENT FUND

I. SERVICES

The Church of St. Peter and St. Sigfrid at Stockholm was founded for the worship of God, and the glorification of His Name as expounded in the doctrines of the Church of England. In accordance with these objects and with the national representative character which has devolved upon the Church, the usual services held therein shall be those of the Church of England.

II. CHAPLAIN

The Chaplain shall be a priest in full orders of the Church of England. He shall be selected by the congregation acting through the Church Council, and his appointment shall be subject to confirmation and licence by the Anglican Bishop having jurisdiction in Northern and Central Europe.

The Chaplain shall be solely responsible for the form and conduct of the services in the Church.

III. CONGREGATION AND CONGREGATION ELECTORAL ROLL

In accordance with the Swedish Law of the 31st October, 1873, regarding foreign denominations and the exercise of their religion in Sweden, such persons, without regard to sex or nationality, as are in sympathy with the doctrines of the Church of England

and who do not belong to any other church in Sweden and who cause their names to be entered in the Register Book of the Congregation, shall form the Congregation. The Register Book shall be kept by the Chaplain.

All members of the congregation over eighteen years of age shall be eligible for inclusion on the Electoral Roll provided they have caused their names to be inscribed thereon and that they are regular worshippers or supporters of the Church. Inclusion in the Electoral Roll shall carry with it the right to vote at all General and Extraordinary Meetings of the congregation. Such persons shall each have one vote, and may be represented by a proxy who must himself be a voter and who may not act as proxy for more than one vote. The Electoral Roll shall be compiled by the Chaplain in conjunction with the Secretary and the Treasurer and shall be kept by the Secretary and shall be open to inspection by any member or any bona fide applicant for membership.

IV. CHURCH COUNCIL

The Church Council shall consist of the following, provided that the ex-officio members under a) to d) are willing to serve:

a) H. B. M. Ambassador, Stockholm, Chairman.
b) The United States Ambassador or a Secretary of Legation deputed by him.

c) The accredited diplomatic representative in Stockholm of any of the Dominions or a Secretary of Legation deputed by him.

d) H. B. M. Consul, Vice Chairman.

e) The Chaplain.

f) The two Church Wardens.

g) Not more than two extra members, if expedient, to be elected at the Annual Church Meeting.

In addition the Council may invite the Trustees of the Church Endowment Fund to attend their meetings, and in such cases the Trustees will have the right of voting on such questions as the Council considers concern them. Should any ex-officio member be unwilling or unable to serve, the officer who in his absence from Stockholm customarily discharges his official functions may be invited to deputise for him as a member of the Council.

The Council shall meet as and when required, but an endeavour shall be made to meet at least once a quarter. Four members of the Council, of whom one must be the Chairman or Vice-Chairman, shall form a quorum. Decisions shall be taken by a simple majority vote, the Chairman, or in his absence the Vice-Chairman, having a casting vote.

The Council shall be responsible for the management of the purely temporal affairs of the Church and its duties shall include:—

h) The administration of income, accrued and current, and the control of expenditure and the keeping of accounts in relation thereto.

i) The engagement of the Chaplain (see Art. II), the organist, the verger, and any paid Church servant.

j) The care, maintenance, preservation and insurance of the Church fabric, the heating installation, the Church furniture and the equipment.

k) The execution of the resolutions passed at the General Meetings of the congregation.

l) The arrangements for special services in so far as they are not undertaken by the Chaplain (see Arts. I and II).

V. CHURCH BUILDING AND SITE

The congregation own the Church building and the freehold site on which it stands. In accordance with the terms of the title deeds, the site may not be used for other purposes than the erection of an Anglican Church, and the obligation is placed on the congregation to keep the building in proper repair. The Church building shall not be sold, removed or disposed of in any other way except by consent of the congregation by a two thirds majority at each of two consecutive annual meetings and with the written consent of H. M. Ambassador and the Bishop.

VI. CHURCH MEETINGS

Church Meetings shall be convened by the Chairman of the Church Council through the Secretary. Notice of meeting together with the agenda of the meeting shall be circulated to all persons on the Electoral Roll (hereinafter called the Voters) at least fourteen days before the proposed date of the meeting, and in addition a copy of the notice shall be posted in the porch of the Church. Church meetings shall be presided over by H. M. Ambassador or in his absence by H. M. Consul or in the absence of both by a Chairman to be elected.

Twenty voters shall form a quorum. Decisions shall, except as otherwise stipulated in these Statutes, be taken by a simple majority of votes, the Chairman where necessary having a casting vote. Elections may, if found advisable, be made by closed ballot. The Chairman shall have the right to adjourn meetings.

Annual Church Meeting

A Church meeting shall be held annually, if possible before the end of March. The purpose of the Annual Church Meeting shall be:—

a) to receive notification from the Chaplain of his nomination of a Chaplain's warden who shall also be Secretary,

b) to elect a People's Warden who wherever possible shall also be Treasurer,

c) to elect, if expedient, not more than two extra members of the Church Council,
d) to elect Auditors,
e) to receive the report of the Chaplain on the work of the Church during the year,
f) to receive and approve the audited accounts of the Church made up to and including the 30th September of the preceding year,
g) to attend to other business in the agenda submitted by the Church Council.

If any voter desires to raise at any General Church Meeting a matter of general interest to the Church not included in the agenda, he shall submit his request to the Secretary not later than seven days after the despatch of the agenda. On the expiry of these seven days, all such requests received by the Secretary shall be circulated to all voters as addenda to the agenda of the Meeting.

Extraordinary General Meetings

The Chairman of the Church Council may at his discretion convene Extraordinary General Meetings; and an Extraordinary General Meeting must be convened if at least ten voters submit to him a written request for such a meeting. In this request full particulars of the object of the meeting must be given. Notices of such Extraordinary General Meetings shall be circulated within fourteen days of the receipt of the request.

VII. CHURCH WARDENS

The Church Wardens shall be communicant members of the Church of England or of a Church in communion with her or of any established protestant church within the British Empire. Any doubt as to the interpretation of this qualification shall be referred to the Bishop for decision.

Should a vacancy as Chaplain's or People's Warden occur during the year, the Chaplain shall nominate and/or the Council shall appoint a warden to act until the next Annual Meeting.

The Church Wardens shall be responsible for the seating of the congregation. They shall also regularly and to the best of their ability inspect the fabric of the Church and the condition of the Church property, and report thereon as need be to the Council, with especial reference to the need for acquainting the congregation on this subject at the Annual Meeting.

VIII. HONORARY SECRETARY

The Chaplain's Warden shall whenever possible be the Honorary Secretary of the Church and his duties shall include the keeping of the Church Electoral Roll, the minute and record books, and any other documents entrusted to his care. He shall keep minutes of all General Meetings of the congregation and of all meetings of the Church Council. Such minutes shall be read at the following meeting, and if they

are approved they shall be signed by the person presiding at the Meeting, and by the Honorary Secretary.

IX. HONORARY TREASURER

The People's Warden shall, wherever possible, be the Honorary Treasurer of the Church. He shall under the authority of and on behalf of the Church Council receive all monies raised and accruing for Church purposes and shall make all proper disbursements; he shall keep accounts showing all receipts and expenditures. He shall on behalf of the Church Council furnish to the Annual Church Meeting for its approval an account made up to the 30th September immediately preceding the Meeting and duly certified by the auditors; this account shall set out the Church income and expenditure during the year under review. The Treasurer shall at the same time furnish a balance sheet showing the funds at the disposal of the Church Council on the preceding 30th September.

Should a vacancy occur during the term of office of the Treasurer, the Council shall appoint a Treasurer to act until the next Annual Church Meeting.

X. AUDITORS

The auditors shall be furnished, before the end of December in each year, by the Treasurer or failing

him, by the Church Council, with the accounts relating to the preceding financial year together with supporting vouchers. The report of the auditors together with the Balance Sheet and the Statement of Income and Expenditure shall be circulated to members on the Electoral Roll at least a fortnight before the Annual General Meeting of the congregation.

XI. ALTERATION OF STATUTES

The Statutes of the Church may be altered by a resolution, supported by at least two-thirds of those present, at two General Meetings of the Church, the second of which must be the Annual General Meeting, and there must be an interval of at least six months between these two General Meetings. No alteration in the Statutes shall be adopted without the approval of the Bishop which may be expressed before or after the motion is submitted to the congregation.

In accordance with the Swedish law of 31st October, 1873, alterations in the Statutes of the Church require the covering sanction of H. M. The King of Sweden.

CHURCH OF ST. PETER AND ST. SIGFRID AT STOCKHOLM

Memorandum regarding the Church Endowment Fund

The Church Endowment Fund was founded in 1884 and in sixty-five years it has grown from small beginnings to a present book value of nearly Kr. 400,000.— The Church is the sole beneficiary of the Fund and the revenue from this source represents in normal times approximately two-thirds of the Church's regular income.

The administration of the Fund is vested in trustees who hold their appointment at the pleasure of His Majesty's Ambassador. In the selection of the trustees the Church Council is consulted.

The Swedish law of 24th May, 1929, on the control of foundations and endowments exempts the Church Endowment Fund from registration under paragraph 2, section 4.

G. LINDSTRÖMS BOKTR., STHLM 1950